

Minutes from the AGM of the Polymer Division of the RACI – 9th December 2009

In Attendance:

Brian Hawkett (BH), Graeme Moad (GM), Chris Fellows (CF), Martina Stenzel (MS, Chair), Sebastian Perrier (SP), Lachlan Yee (LY), Wayne Cook (WC), David Lewis (DL), Milena Ginic-Markovic (MG-M), Greg Qiao (GQ), Rob Burford (RB), Graeme George (GG), Rob Russell (RR), Marianne Gaborieau (MG), Patrice Castignolles (PG), Amanda Ellis (AE) and Kevin Jack (KJ, Minutes).

Apologies:

George Simon, Idriss Blakey, Andrew Whittaker, Kris Thurecht, Greg Russell, Bob Gilbert

1. Minutes from the previous AGM

- DL moved to accept, GG seconded, motion past (U = unanimously)

2. Report on activities since the previous AGM by the Chair (MS)

- 31 APS reported a small loss to the PD
A 50% return of the non-member excess registration was negotiated with RACI
Overall the RACI as a whole made a small profit from the meeting
- WC reported that the APSS was a success and was rated at 4.5/5 by the attendees
\$10K support was provided by the division
WC ask people to not forget to encourage UG students in particular to attend future APSS
- Symposium in honour of E. Rizzardo was successful and received \$6K support from PD
- APSS to be held again.
- PD Email list to be updated for better coverage using PPC11 list [CF to action]. Group leaders should also encourage new members to email CF (or send regular updates themselves)

DL moved to accept report, SP seconded, motion past (U)

3. Financial Report by the Treasurer (CF)

- See attached financial report.

- \$9K was made from the nano medicine symposium, however the NSW branch took a small ca. \$700 loss after seeding funds taken into account
- Overall the PD has a balance of ca. \$5K + \$10K return of seed funding from 30APS + \$25K seed funding lent to PPC11 + Profit from the PPC11 (ca. \$20K – see below) = ca. \$60K

DL moved to accept financial report, KJ seconded, motion past (U)

- Andrew Whittaker provided an summary of the budget for PPC11 up to 8th December 2009-12-16. The projected profit would be of the order of \$20K following the return of seed funding to the PD. This amount also allows for a contribution of ca. \$20K to the RACI at a projected rate of 50% of the excess for non-members.

MS moved a motion to thank AKW for his efforts, KJ seconded, Passed (U)

4. Upcoming Events

- 32 APS to be held at Coffs Harbour in February 2011
- Leishman to act as the conference organisers
- MS has produced an approx costing for the meeting and has assumed a reduced level of sponsorship in line with current trends
- Member Registration will be ca. \$930 and Student Registration \$570 – break even is ca. 270 pax.
- Discussion about abstract books suggested that a book was generally preferable to other methods. CD or Flash Drive 2nd. If downloadable only (least preferred) then it would be best if it could be ready before the conference. It was noted that the above are recommendations only and that the Chair will consider these along with financial constraints.
- Noted that RACI 2010 national meeting to be theme based, and will unfortunately conflict with Macro 2010
- Upcoming Summer School aims to keep cost down by using university facilities
- Solomon lecture should be organised again. DL wishes to hand over coordination. Standing committee to decide on new coordinator and speaker [Action early Jan – SC to discuss by email]

5. Awards

- The PD would like to get a reasonable pool of applicants for the Jim O'Donnell travel award. Due to PPC11 it was decided to extend the application deadline until 31st Jan [CF to send out notification]
- WC proposed the creation of the Bruce Guise award for contributions and achievement in an industrial setting. WC led discussion on Bruce Guise and preliminary ideas for the award.

KJ moved that the Bruce Guise Award be created in principal with the details to be formulated and circulated, MS seconded, passed (U)

[Action WC and GG to prepare draft criteria, DL to advice on regulations etc]

- KJ presented a draft version (formulated by KJ/LY/CF) of the criteria for the David Hill thesis prize which was accepted at the previous AGM. Three points were raised the need for RACI membership had been inadvertently omitted and will be included, the time scale for the award to be considered and the nature of the prize was questioned.

SP moved that the criteria be accepted with minor adjustments as accepted by the SC, DL seconded, passed (U)

[Action KJ to adjust and circulate to SC]

6. Office Bearers

- LY tenders resignation as Awards Coordinator, CF tenders resignation as Treasurer
- CF nominates for Awards Coordinator, KJ seconded, Passed (U)
- LY nominates for Treasurer, MS seconded, Passed (U)
- Andrew Whittaker (MS nominated, KJ seconded) and Amanda Ellis (DL seconded) nominates for position as members of the SC. Passed (U)
- Student members are required – one for the SC at least. It was suggested that the state reps of the groups should coordinate with the chair to appoint a student representative to the SC so that this member can also provide support for their upcoming APS. [State chairs to action finding state student reps]

7. Other Business

- CF noted website to be migrated to a new server. Amanda Fellows thanked for her work on the new look website.
- MS asked that all members of the SC take care that when sending/replying to email discussions within the SC that only SC members are included on list of recipients. Where it is necessary to include parties outside the SC due to their involvement in the

matter could all previous email threads be deleted before sending and could it be stated at the start that the email is being cc to the relevant people.